



Department of  
Job and Family Services

John R. Kasich, Governor

Cynthia C. Dungey, Director

CHILD CARE PROGRAM COMMUNICATION  
OFFICE OF FAMILY ASSISTANCE

DATE: October 9, 2018

TO: Providers of Publicly Funded Child Care Services

FROM: Kara Wente, Deputy Director  
Office of Family Assistance

SUBJECT: Time, Attendance and Payment (TAP)  
Implementation Time Line

The Ohio Department of Job and Family Services (ODJFS) is excited to announce the time line for implementation of the new Time, Attendance and Payment (TAP) system. The ODJFS project team has been working with Controltec, Inc. to test the system applications for TAP and we are pleased to be in the final steps of implementation planning.

A group of programs that ODJFS has identified as Early Adopters will begin to use TAP on November 4 for six weeks as we work on the final details for statewide roll-out on December 16. During the Early Adopter period in November and December, your tablet will be mailed to you and you will have access to KinderConnect, which is the application you must use to register your tablet and enter caretaker/sponsor data so that the system is ready to collect child attendance. Again, the statewide implementation for all programs is scheduled for December 16.

To prepare programs for TAP implementation, a webinar will be available in mid-November that will provide a detailed review of the KinderConnect and KinderSign applications. We will announce when this webinar is posted and ask that you and your staff view it as soon as possible as it will be a very helpful tool in learning how to use the TAP system for recording and submitting attendance.

Attached is a form to assist you in collecting the caretaker/sponsor data that you will need to enter into the KinderConnect application so that children's attendance can be recorded.

As a reminder, we use your program's email address as it is shown in OCLQS. Please make sure that this email address is correct so that you receive all communications about the new TAP system and other important child care program information.

If you have questions, please contact Controltec Support at 1-833-866-1708 or supportOH@controltec.com.

30 East Broad Street  
Columbus, Ohio 43215  
jfs.ohio.gov

An Equal Opportunity Employer and Service Provider